

President Ken Stenklyft called the regular meeting of the village board to order at 7 p.m. on Monday, August 20, 2012.

Roll Call - all members reported present. Others present were Bill Koehler, Ed Byrne, Doug Pearson of Development Funding Services and Charlie Fochs.

Pledge of Allegiance - The pledge of allegiance was recited by everyone present.

Citizen Concerns & Questions to be acted upon at the next board meeting - none.

Announcements - DuPrey reported that budget work needs to be completed so that all information is turned in no later than 9/30/12.

Minutes - Action - to approve the board meeting minutes from the last two board meetings as presented - motion: Koffarnus; second: Plate; carried.

Treasurer's Report for the Village of Hilbert - balances - \$155,979.14 General fund; \$114,668.54 Sewer fund; \$100,993.00 Water fund; \$1.00 Clean Water fund; \$1.00 Block Grant fund; (\$4,800.30) TID #1 fund; \$770,597.87 T-Plus fund; \$15,957.19 First Responder fund; (\$240,596.17) TID #2, \$179.44 CDA. Action - to approve the treasurer's report as presented - motion: Starfeld; second: Boesch; carried. The fire department treasurer's report was presented to the board. Action - to approve the treasurer's report as presented - motion: Sippel; second: Breckheimer; carried. It was noted that the fireworks costs will be offset by a donation from the Village Hearthstone Restaurant. The first responder's treasurer's report was presented to the board. Action - to approve the treasurer's report as presented - motion: Plate; second: Koffarnus; carried.

Claims - examined and discussed. Plate questioned the cost of staking the soccer field. Sippel stated that he authorized it. Action - to pay all claims - motion: Plate; second: Breckheimer; carried.

Correspondence - There was no MEG newsletter received. There were no letters received from Time Warner Cable. The Focus newsletters were presented to the board for their information. Notice from the Workers Compensation Rating Bureau regarding not rating us for the upcoming year was presented to the board. Notice of new workers compensation rates was presented to the board. DuPrey stated that even with the increase in rates, there should not be an increase in the overall premium due to reclassification of some labor totals. Notice of estimated population for 1/1/12 of 1,130 residents was received. It is a decrease of 2

Reports - The listing of delinquent accounts was presented to the board for their information. The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. Notice of receipt of the quarterly Cable TV Franchise Fees in the amount of \$2,420.40 was presented to the board for their information. Notice of payment of the First Dollar Credit to the county in the amount of \$26,327.73 was presented to the board for their information. Notice of receipt of the July installment of shared revenue in the amount of \$65,093.48 was presented to the board for their information. Notice of payment of the State School Tax Credit to the county in the amount of \$73,583.81 was presented to the board for their information. Notice of receipt of the exempt computer aid for Real Estate in the amount of \$451.00 was presented to the board for their information. Notice of receipt of the exempt computer aid for the TID's in the amount of \$860.00 total was presented to the board for their information. The report of current year equalization was presented to the board. For the village our equalization increased by 1.33% when the overall amount for the county decreased. The report on Net New Construction for the village was presented to the board. We showed an increase of 2.21% which allows us to raise our tax dollars levied by this amount under the current state levy limits. The report on the TID Value Limitation was presented to the board for their information. We are currently at 15.69% which puts us over the maximum limit of 12%. This means that we could not add another TID until we close out one or amend the values of one of them. A presentation then was given to the board by Doug Pearson of Development Funding Services. He explained the history of his business. He stated that his company offers assistance to communities for business expansion or retention of existing businesses. He stated that they do grant writing for business expansion, redevelopment, TID assistance, BID (Business Improvement District) for the downtown areas (Main St.). He stated that his company can be hired for so many hours per week or per project. He stated that when they do their contract, they have a guaranteed maximum price which means that this is the maximum that we would pay for the service for a particular project. The board seemed interested in at least pursuing this as an option.

President's Report - Stenklyft reported that he received a letter from ISO regarding rating the village for building regulation. This is part of the equation that is looked at for setting insurance rates. He stated that the letter suggests that the village meet with the building inspector before it is submitted. He suggested that the Improvements & Building Permits committee should review the report with our building inspector prior to when it is submitted. This will be done.

Unfinished Business:

2012 Projects - Charlie reported that the blacktopping is pretty much done. The intersection of Highway 114 & 9th St. was incorporated into the project. It was also reported that the street committee will have a meeting as soon as there is information from Robert E. Lee on the storm water study.

2011 Projects - We received the approval from the DNR so they will be scheduling a preconstruction meeting to get the project going.

Recycling/Rubbish - The monthly report was presented to the board for their information.

Police Protection for the village - The monthly report was presented to the board for their information.

Fire Department - Bill Koehler presented information on turnout gear and boots. He stated that some of the gear needs to be replaced. He stated that they reviewed different brands of gear and felt that Paul Conway Shields gear sets were the best. He stated that they are very good quality and right now there is a very good price on them. He stated that the department has decided that they want to go from the black color to a khaki color. Koehler informed the board that the plan he would like to put in place would be to get 10 sets this year, 10 sets next year and 10 sets the 3rd year. Koehler also informed the board that he would like to purchase new boots because the department members' feet are sore after a longer fire call. He stated that the boots would cost \$315 each and he would like to purchase 10 sets. He stated that the salesman is on the Appleton Fire Department. Action - to authorize the fire department to purchase 10 sets of turnout gear at a cost of \$1,500 each and 10 sets of fire boots at a cost of \$315 each - motion: Boesch; second: Plate; carried. They also touched on the situation with the new radios. Koehler stated that the radios were supposed to go to narrow band in May but it still has not happened yet. They are some issues operating the new radios.

TID District #1 - Well # 4 Project - Charlie reported that the project is getting ready to proceed. He also informed the board that this time, the cost of bringing in new electricity is going to cost \$0 because there was a change in the plans which didn't require installing a new power pole like it was last time. The last plan had a new power pole that would have cost the village about \$3,000.

Property Maintenance Ordinance - It was reported by Starfeld & Boesch that they are assisting the drive in on 8th St. with pulling out the trailer that is located behind the building.

TID District #2 - nothing new.

Issues with snow removal - Stenklyft stated that he would like the street committee to look at notification for this upcoming year. He felt that something could be put in the quarterly newsletter to send a blanket notice to everyone so that we did not have to send multiple individual letters each time.

Ballfield Light Project - Sippel commented that there was supposed to be a representative from the athletic club at the meeting but they were not there. Information was presented from our village attorney indicating that this project is considered a public construction project and it must be bid out. We cannot seek quotes and then pick one. This project would have to have plans & specs drawn up and then advertised for bidding. Starfeld questioned the schedule for the field. He stated that last month he was quoted as saying there was only 8 games or so where lights were required. He stated that he was questioned on that. It was discussed that there has been some talk about flipping the old field so that home plates for both fields would be in close proximity and they could utilize the new concession stand for both fields. The current stands for the old ballfield are in poor shape. Charlie stated that if this is going to be the case, we would need to know going into this light project so that if we could utilize same poles for both fields, it should be designed that way. This is why there should be a "master plan" for the future for both fields. He stated that we have not ever seen one. Charlie stated that he contacted Musco Lighting twice but has not received a call back yet. He stated that he is also seeking cost estimates from Abstract Electric and Faith Technologies to come up with a figure for the budget for next year. We can then see what funds are currently available and how much would need to be borrowed to complete the project.

Code of zoning - Action - to approve the plan commission meeting minutes as presented - motion: Boesch; second: Koffarnus; carried. The first recommendation was to approve the property split for Ed VanHaren. Action - to approve this split - motion: Boesch; second: Breckheimer; carried. The second recommendation was to change the zoning code to comply with the new state law. DuPrey questioned what the proposed language would be. He stated that any zoning code changes would need to be recommended by the plan commission. He stated that we can't change wording in the code without the plan commission recommending the exact language. This was tabled and they will come up with proposed language.

New Business:

Application for operator licenses - Action - to approve the operator licenses for Christopher Fiedler and Shekhar Adhikari - motion: Boesch; second: Sippel; carried.

Application for Class A Liquor & Beer License - DB Petroleum - DuPrey stated that this application would need to be conditionally approved pending the 15 day waiting period. He stated that they are scheduled to change ownership on 9/1/12 and the licenses would be ready 8/31/12. Action - to approve the Class A Liquor & Beer License for DB Petroleum, LLC conditionally on satisfying the 15 day waiting period - motion: Sippel; second: Breckheimer; carried.

Purchase & Claims Committee - Action - to approve the committee meeting minutes as presented - motion: Boesch; second: Plate; carried. The recommendation from the

committee was to set the sale price for the land on Birch St. at \$22,000 with the buyer paying all of the legal fees. There was some discussion regarding the price being at \$22,000 and not \$25,000 as some remembered from the committee meeting. It was stated that they discussed the \$25,000 price but in the end decided to set it at \$22,000. Boesch felt that we could set it at \$25,000. Stenklyft stated that the recommendation from the committee is \$22,000 and if we want to change the price, it would have to go back to committee. Action - to approve the committee's recommendation to place the sale price for the Birch St. property at \$22,000 - motion: Breckheimer; second: Plate; carried by majority vote. It was questioned what to do with the extra lot on 12th St. It was commented that we should get a sign out on that lot. The Purchase & Claims Committee will take care of this.

Request to hold annual Cruise-In & Dine Car Show - This will be held on 9/15/12.

Action - to approve holding the Cruise-In & Din Car Show and to allow Main St. to be blocked off from 3rd St. to 5th St. on 9/15/12 - motion: Plate; second: Boesch; carried.

Classes/Seminars/Schooling for employees - nothing new.

Painting of the fire station - Sippel requested to have this put on the agenda. He wanted to know what is being done with it. Stenklyft stated that it will be completed by the fire department before winter.

Request to lay fiber optic line in street right of way to upgrade Verizon Wireless cell site at the water tower - Charlie explained what they were looking at doing and explained that the engineers have looked at it and recommend a depth of 4 ½' - 5'. They would be running the line overhead on Main St. from Irish Rd. to first St. They would then go underground on the street right of way on 1st St. to Milwaukee St. and then to the tower. DuPrey stated that we are obligated by law to allow them to place the line in the right of way without charging and easement fee because they are a telecommunications company. He stated that some municipalities still charge fees for review, etc. and we can look at it. There was some discussion regarding this and applying them to the village's overall operations such as property splits, subdivision reviews, etc. The board felt that this could be looked at for the future. Action - to allow this fiber optic line to be placed in the right of way as outlined - motion: Boesch; second: Starfeld; carried.

Adjournment - Action - to adjourn - motion: Boesch; second: Starfeld; carried. The meeting was adjourned at 8:25 p.m.

Dennis DuPrey

Dennis DuPrey, Clerk